



Rules of Use

For Personal Safety

1. Although the outside doorknob of every guest room locks automatically, you are requested to verify that the door is completely locked whenever leaving your room.
2. To ensure a speedy and safe evacuation in the event of fire or natural calamity, you are requested to refer to the instructions posted on the inside of your room door to acquaint yourself with the location of the "Emergency Exits" closest to your room.
3. Upon entering your room, please verify that the safety lock is set and that the door latch is in place. In the event someone seeks entry, it is strongly recommended that before opening the door you look through the scope set into the door to ensure that the visitor is someone known to you or someone who can properly be identified.
4. You are requested to notify the Front Desk immediately in the event of any unusual occurrences or if any unidentified persons are seen to be loitering around.
5. Meeting with visitors in your room is against hotel policy. For that purpose, please use the lobby or any of the public facilities of the hotel.
6. Please fill in your name, address, telephone number, place of employment, and other miscellaneous information requested by the Hotel.

To Prevent Fire

1. Other than those provided by the hotel, the use of cooking utensils is prohibited.
2. All rooms and public areas are non-smoking. Please refrain from smoking.
3. Fireworks, incense sticks, candles, and other inflammable items are specifically forbidden to be used within the hotel.

Valuables

To prevent the loss of money, jewelry, or other valuables, it is strongly recommended that they are placed in the safety deposit boxes that are available in your guestroom. We do not take any responsibility for lost valuables.

Unclaimed Articles

Except that there is a forwarding address or specific instructions, when the hotel receives disposal or unclaimed articles, these will be kept for a maximum of 7 days. Following that time, articles remaining unclaimed will be handled in accordance with the laws to the local Police Department.

Payment of Hotel Charges

1. The hotel has the right to request a deposit upon checking-in.
2. Accounts presented for payment must be settled immediately.
3. With the exception of "Travelers Cheques," no cheques will be accepted for payment or changed into currency.
4. The hotel assumes absolutely no responsibility for the payment of any incidental guest expenses such as but not limited to shopping charges, tickets, taxi fares, or postage.

Miscellaneous

1. The following articles are forbidden in the hotel:
 - (1) Animals and birds. (excluding service dogs)
 - (2) Gasoline, explosives, or any other inflammables.
 - (3) Offensive smelling items.
 - (4) Swords and firearm and other weapons.
 - (5) Excessively bulky objects.
2. Gambling and similar offenses against public order are prohibited. To avoid disturbing other guests, you are requested to avoid making loud noises or singing loud.
3. Without the specific consent of the hotel management, you may use neither your room nor the lobby as an office, for private parties, or for any other such activity.
4. Persons not registered by the Guest during reservation and or check in is prohibited to enter the Guest room.
5. The distribution of advertising material or solicitous literature is prohibited within the hotel.

6. Without the specific consent of the hotel management, the rearrangement of hotel facilities and/or furnishings is prohibited.
7. To maintain an attractive exterior appearance, it is against hotel policy for guests to display objects in windows or to hang items from them.
8. Guests are requested to ensure they do not leave their belongings either in the lobby or in the corridors. Please note that slippers, "geta" Japanese wooden clogs, are not appropriate with in the hotel. Umbrellas may either be placed in an umbrella box at the entrance or deposited in the cloak room.
9. The ordering of meals and drinks and delivering these from outside the hotel, is not permitted.
10. It is against hotel policy to go out of your room dressed in a pajama or wearing slippers.
11. Except in the case of emergency or for unavoidable reasons, the use of emergency exits and entry into areas marked "Private" is not permitted.
12. Except with the specific consent of either their parents or guardians, minors (under 18 years old) are not permitted to stay at this hotel.
13. You will be required to pay full compensation for:
 - (1) Any and all damages you may inflict upon any part of the hotel.
 - (2) Contamination for which you bear responsibility.
 - (3) Any loss suffered by the hotel for any acts, omissions or negligence caused by Guest.
14. Maximum number of guests in each guest room can not be exceeded.

Maximum Capacity List

	Maximum 2 Guests	Maximum 3 Guests	Maximum 4 Guests
5F	01/11/12/13/14		02/03/04/05/06/07/09 15/16/17/18/19/20/21
6F~12F	01/11/12/13		02/03/04/05/06/07/08/09/10 14/15/16/17/18/19/20/21
13F	01/11/12/13	03/04/05/06/07/08/09/10 14/15/16/17/18/19/20/21	02
14F~15F	01/11/12/13	03/04/05/06/07/08/09/10 14/15/16/17/18/19	02
16F~20F	01/11/12/13		02/03/04/05/06/07/08/09/10 14/15/16/17/18/19/20/21

Excluding accompanied children. (Up to 6 years of age)

Provisions for Articles in Custody

Article 1. Applications

Hotel takes custody of those articles and belongings of guest who is staying or to be staying at this Hotel under herein contained provisions pursuant to paragraph Articles 15 of Terms and Conditions for Accommodation Contracts.

Article 2. Period of Custody

1. The period of custody shall run from the day upon which an article is put into custody of this Hotel until designated date of return.
2. The designation date of return shall be within 7 days from the day upon which the article was put into custody of this Hotel.
3. If no such designation of date is made, the period of custody shall run for 7 days beginning on the day the article was put into custody.

Article 3. Prohibited Articles

Articles such as but not limited to, jewelry, valuables, dangerous objects, perishables, fragile articles, plants, animals and wooden goods can not be put into custody.

Article 4. Claimant

The claimant of the article in custody be either the guest who requested custody or a person by the guest who requested custody.

Article 5. Confirmation of Claimant

The claimant shall submit the Claim Certificate to the clerk of this Hotel in charge of the article in custody at the time he/she claims the return of the article. In the event that the claimant is a third party appointed by the guest who requested custody of the article, submission of the Claim Certificate will not be necessary. However, this Hotel may require him/her to submit proof that he/she is correct claimant. The clerk shall in his/her reasonable determination release the article to the person claiming the article in custody. The Hotel shall thereafter have no further responsibility with respect to the article claimed.

Article 6. Compensation for Damage

1. This Hotel shall not be responsible for any loss, destruction, deterioration or other damage to the article in custody which has occurred by reason of force majeure as the term is commonly defined.
2. Any person using the custody service shall have a duty to compensate for any damage incurred by this Hotel and/or any third party if such damage is due to the destruction or deterioration of the article in custody or any other reasons for which the said person is responsible.

Article 7. Disposition of Article in Custody

1. If the claimant does not claim the article in custody within 7 days after the expiration of the period of custody, all article(s) in custody shall be deemed abandoned and the Hotel shall dispose of the article(s) as it deems fit.
2. The cost of the disposition described in the paragraph immediately above shall be borne by the person who requested custody provided that any proceeds of said disposition shall be off-set against the costs of disposition.

Article 8. Emergency Steps

This Hotel may take emergency steps which are appropriate under the circumstances in the following events:

- (1) Demand by legal authorities that the article in custody be opened or otherwise disposed of.
- (2) Fire, abnormality in the condition of the article or other exigent circumstances.

Article 9. Governing Language

These Provisions are written both in Japanese and English. In the event of any inconsistency or difference between the two versions of these Provisions, the Japanese version shall prevail in all respects.

Article 10. Jurisdiction and Applicable Laws

Any dispute arising from or in relation to these Provisions shall be referred to the Japanese court having jurisdiction over the location of this Hotel and resolved in accordance with applicable Japanese Laws.